

Change how an inbound call is routed

1. Login to the admin portal of your PBX.
2. Select “Inbound Routes”
3. Choose the inbound route (i.e. telephone #) you would like to re-route.
4. Set the Destination for the inbound route by choosing from the list of possible destinations. (ex. Time Conditions: Business Hours)
5. Click “Submit”
6. Click “Apply Configuration Changes”
7. Click “Continue with Reload”

